الجمهورية التونسية
وزارة التربية العالي والبحث العلمي
جامعة منوبة

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المعهد العالي للبيوتكنولوجيا
سيدي ثابت
29 جانفي 2018
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وارد في

26 جانفي 2018

السيدة مديرة المعهد العالي للبيوتكنولوجيا

الموضوع: حول الاعلان عن فتح باب الترشحات لمنح التبادل الحركي+ **Erasmus** بجامعة Pompeu Fabra Barcelona الاسبانية بعنوان السنتين الجامعيتين 2017 -2018 و2018-2019

المرفقات: -اعلان عرض المنح.

وبعد،

أتشرّف بإعلامكم بأن جامعة Universitat Pompeu Fabra Barcelona الاسبانية أعلنت عن فتح باب الترشحات لمنح التبادل الحركي Mobilité des crédits- Erasmus+ (10) لفائدة طلبة الاجازة وطلبة الدكتوراه وكذلك الأساتذة في الاختصاصات التالية: العلوم الانسانية، اللغات والترجمة، الاعلام والاتصال، علوم الاقتصاد والتصرف، والبيولوجيا.

ولمزيد المعلومات حول الاختصاصات، شروط وكيفية الترشح يمكن الاطلاع على المواقع التالية:

- بالنسبة لطلبة الاجازة: https://www.upf.edu/incoming/exchange/undergraduate.html
- بالنسبة لطلبة الدكتوراه والأساتذة: https://www.upf.edu/recercaupf/en

فالرجاء التفضل بتعميم المعلومة وإعلام المعنيين بالأمر ودعوة الراغبين في الترشح للحصول على هذه المنحة الاتصال بالسيدة Silvia VILANOVA PRATS silvia.vilanova@upf.edu وتقديم ملفات ترشحاتهم الكترونيا عبر موقع جامعة Universitat Pompeu Fabra Barcelona الاسبانية **وذلك في أجل أقصاه يوم 16 فيفري 2018** وفق الإعلان المرفق.

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Universitat Pompeu Fabra Barcelona

Erasmus+

CALL FOR APPLICATIONS 2018-2019 ERASMUS+ SCHOLARSHIPS FOR INCOMING MOBILITY TO UPF FROM TUNISIA

Since its origins, Pompeu Fabra University (UPF) has woven cooperation ties with universities overseas and it has encouraged the mobility of students and staff, forging its profile as an international campus and becoming the first Spanish university in international outlook.

By studying and teaching abroad both students and lecturers improve their linguistic, cultural and training skills, building an open-minded and qualified community of junior and senior professionals. Moreover, inbound and outbound mobility actively contribute to pluralism and multiculturalism in the academia and in campus life.

Pompeu Fabra University seeks to host excellent international faculty and students willing to join one of the most unique and dynamic research and teaching environments in Europe, where they will be able to advance in their training, education and research or to further develop their professional skills sets.

UPF is interested in developing cooperation and collaboration with countries of the Mediterranean region, which has been acknowledged by the Erasmus+ programme awarding funds to foster international mobility with Tunisia through the Project 2017-1-ESO1-KA107-037693

Given that the competence to award grants and scholarships to students and staff participating in exchange programmes falls (by delegation of powers in accordance to Article 6 in the UPF Rector's order of May 24th, 2017) under the responsibility of the Vice-rector for internationalization projects,

SHE RESOLVES:

First. To open the call for applications under the Erasmus+ programme to grant scholarships for academic mobility to students and faculty coming from UPF partner universities in Tunisia.

Second. To approve the following guidelines.

1. PURPOSE AND FUNDING

Student and faculty mobility is one of the key activities within the framework of the European Commission Erasmus+ programme in the field of education, youth and sport.

The present call is based on the funding awarded to UPF for mobility projects with EU associated countries under Key Action 1 of the Erasmus+ Programme.

The main objectives of this call are:

- To offer training, research and study development opportunities to students, junior researchers and lecturers of partner universities in Tunisia
- To achieve sustained improvements in knowledge, teaching and research skills.

- To forge and deepen lasting links between UPF and universities in Tunisia, thus enhancing transnational academic cooperation.
- To improve participants' language and culture skills, promoting mutual enrichment and understanding.

The total number of mobility scholarships is **10**, distributed as follows:

Partner universities	Mobility level	Num.	Max. Duration	Subsistence allowance	Max. travel aid
Université de la Manouba Université de Carthage Université de Monastir Centre d'études et de recherché économiques et sociales (CERES)	Undergrad	**4**	5 months	800 €/month	275€
	PhD	**4**	4 months	800 €/month	
	Teaching staff	**2**	5 days	120 €/day	

Effective mobility shall take place upon the resolution of this call, according to UPF academic calendar, and always before July 31st, 2019.

2. SELECTION AND APPLICATION

The selection process will be conducted with transparency, fairness and equity, and will seek a balanced distribution among partner universities in associated countries. Grants will be allocated within the limits of budget availability.

To be eligible, applicants must fulfil the following general and specific requirements:

1. To be Undergraduate or PhD students enrolled at or faculty employed by a partner university in Tunisia.
2. To have an appropriate level of the language of any of the working languages at UPF, Catalan, Spanish or English, in order to conduct teaching or research or to take courses.
3. To submit a Mobility Agreement proposal with a working plan at UPF, approved by the proper academic authorities at the home and host institutions (in case of Faculty or PhD).
4. To submit all the required documents before the application deadline. Since preparing and getting a learning/mobility agreement signed takes time, applicants are strongly advised to start preparing their application as early as possible and to submit it well before the deadline so that there is time to correct it if necessary.

The fulfilment of these requirements will be verified by UPF in coordination with the applicants' home universities.

The applications will be assessed by the Selection Committee on the basis of the following criteria, taking into account the prioritization done by home universities.

TYPE OF MOBILITY	SELECTION CRITERIA	DOCUMENTS TO BE SUBMITTED
Undergrad	-Academic qualifications of the candidate. -Motivation and interest	-Transcript of records -Motivation letter
PhD	-Scientific quality of the mobility proposal to conduct research at UPF (methodology, innovation and feasibility, among others). -Academic qualifications and research experience of the candidate. -Fit with the main research areas at UPF and expected impact of the research stay.	-CV -Learning Agreement proposal (project of research to be conducted at UPF) signed by the applicant, the thesis supervisor at the home university and the host academic at the receiving university, including a clear expression of motivation and interest, and the intended dates for mobility. -Recommendation letter
Teaching staff	-Teaching proposal according to methodology, feasibility, teaching and learning innovation and/or curriculum development, duly endorsed by the home and host proper academic authorities. -Curriculum of the candidate, including teaching experience, research, publications, etc. -Relevance and expected impact of the proposal for UPF as host institution and added value upon return to the home institution	-CV -Mobility Agreement proposal (an outline of the teaching assignment –minimum 8 hours- at UPF) duly validated both by the home and the host proper academic authorities, including a clear expression of motivation and interest, and the intended dates for mobility.

Candidates are required to submit a **full on-line application duly filled in through the UPF website** and attach the documents above mentioned.

The assessment will follow the standards of the "European Peer Review Guide", by the European Science Foundation:

Qualitative assessment	Numeric score	Alphabetic score
Excellent	5	A
Very good	4	B
Good	3	C
Fair	2	D
Poor	1	E

In case that the selected applicants outnumber available scholarships, UPF will keep them on a waiting list. UPF reserves the right to consider them as Erasmus+ grantees with no financial aid, entitling them to the same rights and duties as funded grantees.

Applicants below a B general score will be considered candidates on reserve list and may be offered a scholarship in the following rounds if they improve their mobility proposal.

3. RIGHTS AND DUTIES OF THE BENEFICIARIES

Rights:

1. To receive a scholarship allocation according to the amounts set in the Erasmus+ programme guidelines and calculated on the basis of the actual arrival and departure dates. All expenses not covered by the scholarship will be borne by the beneficiary.
2. To benefit from tuition fee waiver as student, notwithstanding other taxes for the use of certain services or activities that might be applicable.
3. To receive information and advice on the application procedure, as well as pre-departure and on-site orientation guidance from the host university.
4. To have the study or teaching period abroad recognized by their home university.

Duties:

1. To carry out the mobility according to the proposal and the dates committed, and always before July 31st, 2019.
2. To complete all procedures and fill in the required documentation as requested by the Erasmus+ programme, before, during and after the mobility period, meeting the deadlines established by UPF:
    a. Before mobility: Signature of the Grant Agreement and the Learning/Mobility Agreement.
    b. After mobility: Submission of the Mobility Certificate and filling in the online mobility final assessment survey.
3. To issue a valid visa (if required) for the mobility period at UPF.
4. To hold an adequate insurance coverage throughout the mobility period, according to Erasmus+ programme rules.
5. Any other obligation inherent to the Erasmus+ Programme and the internal regulations of UPF and home institutions.

Noncompliance with any of the aforementioned duties will result in revocation of the award.

4. CALENDAR

Call for applications opens:	Upon publication on the website
Call for applications closes:	February 16th, 2018
Final awarding decision:	March 2nd, 2018

Exceptionally, in case scholarships are available after February 16th, a new application period will open and applications will be accepted on a rolling basis until all scholarships are granted. A decision on the award of scholarships will be published quarterly in May and September 2018 and in January 2019 (if applicable) on the UPF website and duly informed to applicants and their home universities.

5. GRANT PAYMENT PROCEDURE

UPF will be responsible for all the payments. In case of the student mobilities through 2 bank transfers to a Spanish account (70% at arrival, 30 by the end of the mobility). In case of Faculty, the payment will be done by 1 bank transfer to the provided bank account by the starting of the mobility.

6. MANAGEMENT AND COORDINATION OF THE CALL

UPF will, as a host institution, coordinate the call through its International Relations Service.

A Selection Committee, chaired by the Vice-rector for internationalization projects, will gather an academic representative of each Department at UPF appointed by its Director for this specific call. The Committee will be assisted by a member of the International Relations Service and shall decide on the award of the scholarships, issuing a formal invitation to successful applicants.

The International Relations Service will provide full information on the procedures to be followed by the grantees, upon publication of the awarding decisions.

7. INFORMATION

All the information regarding this call will be available on the UPF International Relations website.

The International Relations Service at Pompeu Fabra University will be in charge of the general coordination and management of this call, being the first contact point for applicants and beneficiaries.

Enquiries during the application process can be addressed via e-mail or by phone to:

Ms. Silvia.vilanova@upf.edu/Tel. +34 935422063
(for staff and PhD mobility)

Ms Laia.martinez@upf.edu
(for undergrad mobility)

Signed by the Vice-rector for internationalization projects
(by delegation of powers in accordance to article 6 in the UPF Rector's order of May 24th, 2017)

Maria Isabel Valverde Zaragoza
Barcelona, 22nd December 2017